

K. Hovnanian's Four Seasons at Bakersfield Community Association, Inc.

COMMITTEE MEMBER APPLICATION FORM

Please see complete Committee Guidelines document for more details

The Association is governed by an elected Board of Directors, who relies on volunteer efforts of the membership to assist with the operation and growth of the community. The Board establishes (and may disband) various resident volunteer committees, (other than the Architectural Review Committee created by the CC&R's). Each committee has a charter, which defines the goals and scope in which they can best serve the Board.

If you're an owner of your home and interested in giving of your time to volunteer for a committee please complete this application. The Board selects and appoints committee members each July and whenever there are vacancies.

Committee members are appointed and serve a one (1) year or less term. All appointments terminate on July 31st.

Name (Please PRINT): _____

Address: _____, Bakersfield, CA 93306

Phone #'s: Home: _____ Cell: _____ Work: _____

Email address: _____

► (See reverse side for information on each committee) ◀

I'm interested in serving on the following committee(s): Appointments will be based on the number of applicants for a particular committee. **If you are interested in more than one committee, please list from the committee you are interested in most to the committee you are interested in least.**

Committee Year: _____

Architectural Review **Facilities** **Finance**

Pool Subcommittee **Information Technology/Website**

Landscape **Nominating (Dec to Jul 31st – Annually)**

Rules & Regulations **Social** **Newsletter**

I would be willing to serve as a Chairperson of the Committee

I would prefer to serve as a Committee Member only

I would be willing to serve as Chairperson or Committee Member

Tell us a little bit about your background/life experience:

In submitting this application, I understand my role as a committee member is to amicably contribute my thoughts, ideas and expertise to help the committee articulate recommendations to aid the Board as they make decisions for the benefit of the community. The Board depends heavily upon the work of its committees.

Signature: _____ **Date:** _____

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Office Use Only

Date approved by BOD: _____

BOD Secretary: _____

The Board will form committees and make appointments as they deem needed. Committees are generally a minimum of three (3) and generally a maximum of five (5) members. All committees (except the Nominating Committee) have at least one Board member assigned as their liaison to the Board, to ensure the committee is serving at the direction of the Board and adhering to the committee charter created and adopted by the Board of Directors.

Homeowners are encouraged to be a part of the community's operation by volunteering. You'll make friends and find value in the growth of the community you live in!

Requests to serve on more than one committee will be evaluated by the Board and appointments will be based on the number of applicants for a particular committee.

BOARD COMMITTEES

Architectural: *This is a CC&R mandated committee, limited in size to a maximum five (5) members, reviews all applications for exterior improvements to residences, in accordance with the Architectural Guidelines.*

Facilities: *Members conduct monthly inspections of the Facilities, review maintenance schedule/repair needs for the buildings and facilities of the Association commonly owned by the corporation; assist management with the bidding process, requests for proposals, bid evaluations, etc.*

Pool Subcommittee: *This is a subcommittee to the Facilities Committee and deals with matters pertaining to the pool. The Facilities Committee will approve large maintenance projects.*

Finance: *Review the Associations financial reports and annual audit; assist Board in financial evaluations, as requested, etc.*

Information Technology: *Review website design; determine the storage and data requirements for the web page and computers; address hardware maintenance.*

Landscape: *Review the overall condition of Association's common area landscaping; review and recommend major changes to landscaping or refurbishment, when needed.*

Nominating: *Functions during annual election time only, deals with Board candidates, hosts "Meet the Candidates" night, helps with election voting procedures, etc. (Serves from Dec-June, annually)*

Rules & Regulations: *Reviews existing and new rules and regulations, amendments, deletions and makes recommendations to the Board.*

Social: *Organize and implement large scale social events throughout the year for the Four Season's community*

Newsletter: *Provide Information of value to residents and build community.. Develop and maintain financial backing for newsletter. Learn the computer programs and processes used in the creation of the Newsletter.*